

## Peer Review Mentor Grant (PRMG) Guidance for Applicants – 2014-15

### Purpose:

The PRMG is a one-year competitive, discretionary state grant designed to support the development of high-quality Educator Effectiveness coaching programs in Wisconsin schools. The new Educator Effectiveness System being implemented in Wisconsin schools in the 2014-15 school year places a heavy emphasis on collaboration between educators, evaluators, and their respective peers.

### Eligibility:

Consortia of two or more school districts, 2r charter schools, and Cooperative Educational Service Agencies (CESAs) or any combination thereof are eligible to apply for the PRMG. CESAs are also eligible to apply individually.

Districts, charter schools, and CESAs using alternative models of educator practice evaluation *are* eligible for PRMG funding (non-instrumentality charters must apply with their authorizing school district).

### Award amounts:

Each consortium/applicant can apply for and is eligible to receive a maximum award of \$25,000.

### Matching Funds:

Each consortium/applicant is required to contribute 20 percent of their total award in matching local funds to the program outlined in their application. A description of the use of local matching dollars must be provided in the application. Matching dollars can be in the form of money or in-kind services.

### Needed for application completion:

**The department will not accept incomplete applications; this includes those postmarked after the due date.** In order to be complete, an application must:

- Contain the signatures, names, and titles of individuals who developed the program;
- A list of school districts/2r charter schools and CESAs that will participate in the program;
- A description of how the proposed program will support the implementation of the Wisconsin Educator Effectiveness System;
- A description of how the program will enhance educator practice and pupil achievement;

- A description of how the grant award will be allocated, including how the applicant will *match at least 20 percent of the grant awarded* as required under s. 115.405 (1), Stats (the matching funds may be in the form of money or in-kind services or both).
- A description of the selection, training, roles, and responsibilities of the mentors/effectiveness coaches.
- A statement of which entity will be administering the program (the fiscal agent for the consortium).

#### Fiscal Agent:

Fiscal agents must adhere to department and state guidelines for management of grant programs under DPI's fiscal agent policy (found [here](#)). The use of a **Fiscal Agent Agreement** outside of the consortium verification in the application is encouraged. A non-Local Education Agency (LEA) can be identified as the fiscal agent, but LEAs must also maintain the accounting of their expenditures under the grant program. Fiscal Agents keep all documentation for and claim all reimbursement on behalf of the consortium.

#### Eligible Uses:

Funds must be used to implement a high-quality Educator Effectiveness coaching program in schools. Types of programs include:

- Professional development for Effectiveness Coaches;
- Release-time and/or extended contracts for those serving in Effectiveness Coaches roles for coaching time;
- Stipends for Effectiveness Coaches;
- Purchase of additional or upgraded evaluation management software (depends on model) for Effectiveness Coaches; and/or
- Purchase of training materials (i.e. rubrics, guides or pamphlets) for Effectiveness Coaches.

#### Questions:

Please contact Jacob Hollnagel ([jacob.hollnagel@dpi.wi.gov](mailto:jacob.hollnagel@dpi.wi.gov) or 608-267-3750) with questions.